

**MINUTES OF THE
TWO HUNDRED FORTY THIRD MEETING
OF THE CONSUMERS' COUNSEL GOVERNING BOARD
December 8, 2003**

Members Present: Mark Gehri
 Rhonda Johnson, Vice Chair
 Herman Kohlman
 Dorothy Leslie
 Helen Mac Murray
 James Rarey
 Jerome Solove, Chair
 John Steinberger

The meeting was called to order by Chair Jerome Solove at approximately 9:21 AM. Chair Solove stated that the purpose of the meeting is to discuss the employment process for selecting a Consumers' Counsel.

Ms. Monica Hunyadi reviewed the packet of materials compiled by the Ohio Consumers' Counsel (OCC) staff regarding the search and appointment process. The Board reviewed the materials and made additions and revisions as necessary.

The Board agreed on the following timeline:

December 19	Distribute draft interview questions and rating system to the Board
January 4	Post position and place advertisements
January 14	OCC Governing Board meeting
January 26	Application deadline
January 30	Distribute applications to board members
February 4	Send application acknowledgement letters
February 16	Board reviewers (Gehri, Mac Murray, Rarey and Steinberger) will return applicant categorization sheets to OCC.

February 17	Compile categorization sheets and distribute materials
February 23	Board members identify any applicant to be added to interview list
February 24	Notify Board of need to meet if greater than 10 applicants; issue public meeting notice
February 26	Board meeting (tentative) – determine interview list
March 1	Send applicant status letters; schedule interviews; distribute Interview schedule and materials to Board
March 8	OCC Governing Board meeting to conduct interviews, vote and select the Consumers' Counsel
March 9	Send applicant status letters; send offer letter and employment paperwork; determine Consumers' Counsel start date

The Board reviewed estimated costs of advertising the Consumers' Counsel position. It was agreed to use a column print ad in the various newspapers and publications. The advertisement will also be posted on the National Association of State Utility Consumer Advocates and the National Association of Regulatory Commissioners websites.

At approximately 12:18 PM, Mr. Steinberger moved to accept the selection policy as outlined at today's meeting. Mr. Kohlman seconded the motion. At approximately 12:56 PM the Board voted unanimously to approve the motion.

At approximately 12:40 PM, on a motion by Mr. Kohlman, seconded by Ms. Mac Murray, the Board voted unanimously to amend Mr. Steinberger's motion and change the Board meeting date to March 8, 2004 rather than March 15, 2004 as stated in the draft timeline.

At approximately 12:55 PM, on a motion by Ms. Mac Murray, seconded by Mr. Rarey, the Board voted unanimously to amend Mr. Steinberger's motion and add the following voting procedure: The Board members will vote by secret ballot for a candidate and a tally will be completed. Then the Board members will vote again on the top three candidates to make the final selection. In the case of a tie, the Board members will vote again on the two candidates.

Chair Solove stated that he received a letter from Vice Chair Johnson announcing her resignation from the Board effective December 31, 2003. Chair Solove expressed his sincere appreciation of Ms. Johnson's many years of service to the Ohio Consumers' Counsel's Governing Board.

At approximately 1:03 PM, on a motion by Mr. Gehri, seconded by Mr. Steinberger, the Board voted unanimously to adjourn the meeting.

I verify that the above meeting minutes have been approved and ratified by the OCC Governing Board on this _____ day of January of 2004.

Jerome G. Solove, Chair
Ohio Consumers' Counsel Governing Board

Donna Mucci, Secretary
Ohio Consumers' Counsel Governing Board